

**Recreation District #1
Board of Commissioners Meeting
May 18, 2022**

Board present: Nixon Adams
Rick Danielson
Shearn Lemoine
John Neill
deShea Richardson
Majure Savell

Board absent: William Matthews

Staff present: Margie Lewis – Executive Director
Doug McLemore – Assistant Director
Cindy Jackson – Business Manager
Bobby McKinney – Recreation Superintendent
Niki Butler – Marketing and PR Supervisor

Visitors: Susan Sheehan, Ripple Resources

The meeting was called to order by Chairman N. Adams at 6:30pm. Executive Director, Margie Lewis, called the roll. Six board members were present, with William Matthews being absent. There was a quorum.

Chairman N. Adams asked if there was anyone wanting to open the agenda for new items. No new items at this time.

Approval of the Previous Month's Minutes.

There are no changes to the previous month's minutes.

Financials

N. Adams stated that there are no major financial changes except for extra Castine Center and field rental income. Overall expenses are good. Salaries had lots of overtime and extra concession workers related to tournament in gym.

- N. Adams reviewed the bank statements and all of the balances are accurate with no discrepancies.
- M. Savell approved the credit card statements for the previous month. There were no discrepancies or questions.

Motion by J. Neill to accept the financials as presented. Second by S. Lemoine. Vote 6-0. Motion passes.

Resolutions:

- Resolution 2022-02 Vote to Adopt O and M millage rates for 2022 tax year to be received in 2023.
N. Adams reads the resolution in its entirety to the Board. There was no public input.
Motion by N. Adams to adopt the Debt Service millage rates for:
 - 1069 070 Acq & Maintenance at 2.780 mills
 - 1069 136 Maintenance at 3.270 mills
 Second by S. Lemoine and a roll call vote was recorded.

Roll call vote.

Nixon Adams - For
Rick Danielson - For
Shearn Lemoine - For
William Matthews - Absent
John Neill - For
deShea Richardson - For
Majure Savell – For

Vote 6-0 in favor. Motion passes. The resolution will be updated with the roll call votes and signed.

- Resolution 2022-03 Vote to Adopt Debt Service millage rates for 2022 tax year to be received in 2023 N. Adams reads the resolution in its entirety to the Board. There was no public input.
Motion by N. Adams to adopt the tax roll on all property rates to be:
 - 1069 115 Bond Debt Service .700 mills
 Second by S. Lemoine and a roll call vote was recorded.

Roll call vote.

Nixon Adams - For
Rick Danielson - For
Shearn Lemoine - For
William Matthews - Absent

John Neill - For

deShea Richardson - For

Majure Savell - For

Vote 6-0 in favor. Motion passes. The resolution will be updated with the roll call votes and signed.

Reports in Brief:

- **Funded Construction Transfers (Yellow)**

The staff is asking that the following jobs to be considered complete and would like permission to close out each job and transfer funds to the Strategic Planning job:

- Golf Carts for Recreation Department
- Uniform Pulls
- Holiday Decoration
- The Groves aka Green 5 Repurpose
- 2021 Baseball Equipment

Discussion. Motion by J. Neill to accept the listed jobs as complete and transfer the funds to the Strategic Planning. Second by d. Richardson. Vote 6-0. Motion passes.

Updates:

- **Castine Center Renovations and Office Expansion Job**

Executive Director Lewis updated the Board regarding the construction project. The elevator is in and will be installed in the next few weeks. The lobby construction is in full swing and on target, they will be installing the skylights when there are no events scheduled and there is no chance of rain.

- **Sponsorship Committee Meeting Update:**

R. Danielson updated the Board on the sponsorship meeting that was held prior to this meeting. Larry Rase, the owner and partner of Susan Sheehan, for Ripple Resources, passed away. Susan and Larry's wife, Lori, have been working hard on the District's list of possible sponsors and would like a contract extension to be able to work on the contacts further than the current contract that ends at the end of this year, 2022. With the struggles of COVID and the economy during their contract time frame, they are asking for a 2-year extension of their contract to end in January of 2025. **Discussion.**

Motion by R. Danielson to accept the extended 2-year contract with Ripple Resources to end in January of 2025. Second by J. Neill. Vote 6-0. Motion passes.

Division Reports:

- **Parks**- (Report included in official minutes on green paper)
 - Doug McLemore is pleased to mention that due to the staff pay increase from the previous meeting has provided him with 4 out of the 7 positions that he has desperately needed. He also discussed the amount of water used at the Park, the process of keeping the Districts licenses up to date and the water well capacities of the 2 wells that we have at this time. He suggested waiting until the Master Plan is finalized to discuss purchasing the 3rd water well, to make sure that it will be large enough to supply the rest of the Park with the correct amount of water. **Discussion.**
- **Recreation**- (Report included in official minutes on blue paper)
Discussion for setting up a Youth Sports Committee Meeting to be able to host baseball and softball tournaments next year. Doug McLemore describes the field prep and rest periods that the fields will need in between seasons to keep them at the high caliber that he has kept them at over the years.
- **Castine Center**- (Report included in official minutes on pink paper)
Last 4 months have been very busy and business is picking up very rapidly.
- **Environmental Education**- (Report included in official minutes on yellow paper) The Nature Explorers Summer Camp will begin on May 31st with fun activities, educational presentations and 1 field-trip each week.

New Business**Old Business**

Motion to adjourn meeting at 7:45PM by J. Neill. Second by S. Lemoine. Vote 7-0 in favor. Meeting Adjourned